



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF CORRECTIONS
JOHN BALDWIN, DIRECTOR

February 27, 2014

Benjamin L. Cavataro
Prison Information Project
c/o Professor Margo Schlanger
910 Legal Research Building
University of Michigan Law School
625 South State Street
Ann Arbor, MI 48109

Re: Public Records Request

Dear Mr. Cavataro:

Thank you for the recent public records request you submitted to the Iowa Department of Corrections (IDOC), which I have reviewed with Ms. Lettie Prell. It's my understanding that IDOC has already complied with your requested information on items #2 and #4 outlined in your February 14th letter and we hope you have found all to be in good order.

In terms of the requested items #1 and #3 outlined in your letter, this information will require a significant investment of staff time and resources to locate, retrieve, tally, and compile into documents that can be sent along to you. IDOC policy AD-CR-04 (attached) provides for a staff fee of \$15.00/hour and we are estimating it will take each of the 9 prisons two hours to comply with item #1 and our central office staff 30 hours to comply in going back to 2003 and breaking down the information you are requesting. Total staff time is 48 hours x \$15.00/hour, totaling a fee of \$720.00.

Due to your fee exceeding \$25.00, IDOC policy AD-CR-04 provides for the receipt of payment before IDOC will begin processing the request. Please make your check of \$720.00 payable to the "Treasurer, State of Iowa, Department of Corrections" and remit payment to my attention at the address listed below.

Kind regards,

Michael V. Savala

Michael V. Savala
General Counsel

The mission of the Iowa Department of Corrections is:
To advance successful offender reentry to protect the public, staff and offenders from victimization.

(Office) 515-725-5701 - 510 East 12th Street, Des Moines, Iowa 50319 - (FAX) 515-725-5799

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